



Chalford Sports and Social Club

Safeguarding Policy

1. Policy Statement

Chalford Sports and Social Club is committed to safeguarding and promoting the welfare of all children, young people, and vulnerable adults. Everyone who participates in club activities is entitled to do so in a safe and inclusive environment. We take all reasonable steps to ensure that individuals are protected from harm, discrimination, and abuse.

2. Purpose of the Policy

- To protect children, young people, and vulnerable adults who attend or are involved in club activities.
- To provide staff and volunteers with the overarching principles that guide our approach to safeguarding.

3. Legal Framework

This policy has been drawn up based on legislation, policy, and guidance that seeks to protect children and vulnerable adults in the UK, including:

- Children Act 1989 and 2004
- Working Together to Safeguard Children (2018)
- Care Act 2014
- Keeping Children Safe in Education
- Safeguarding Vulnerable Groups Act 2006

- Protection of Freedoms Act 2012
- Equality Act 2010

4. Scope

This policy applies to:

- All members, including children, adults, and vulnerable individuals
- All staff (paid or unpaid)
- Volunteers and coaches
- Visitors and spectators involved in club activities

5. Designated Safeguarding Officer (DSO)

The club has appointed a Designated Safeguarding Officer (DSO) responsible for:

- Managing safeguarding concerns or allegations
- Acting as a point of contact for members and external agencies
- Ensuring policies are implemented and regularly reviewed

DSO Contact:

Name: Kath Bovey

Phone: 07510513828

Email: theboveys@gmail.com

Chalford Tennis Club has a first response safeguarding officer (Rachel Nesbit) and she reports back to the CSSC DSO.

Chalford Football Club has a first response safeguarding officer (Shelley Smith) and she reports back to the CSSC DSO

Kath Bovey (CSSC DSO) is also the safeguarding officer for Chalford Cricket Club.

6. Safeguarding Principles

We believe that:

- The welfare of the individual is paramount

- All people, regardless of age, gender, ability, race, religion, sexual orientation, or identity, have equal rights to protection from harm
- Safeguarding is everyone's responsibility
- All concerns and allegations of abuse will be taken seriously and responded to appropriately

7. Code of Conduct

All members, staff, and volunteers must:

- Treat everyone with respect and dignity
- Avoid any behaviour that could be considered inappropriate or abusive
- Never be alone with a child or vulnerable adult unless absolutely necessary
- Report concerns or disclosures immediately to the DSO

8. Safer Recruitment

The club ensures that:

- All staff and volunteers are subject to appropriate vetting, including DBS checks
- References are obtained and reviewed
- Individuals are trained in safeguarding before taking on a role with children or vulnerable adults

9. Training and Awareness

- All staff and volunteers receive safeguarding training relevant to their role. The section Safeguarding Officers undertake regular training courses in line with the guidelines for their sporting affiliations.
- Refresher training is provided every two years. Bar staff and management committee volunteers are updated by our Safeguarding Lead on an annual basis.
- Safeguarding policies are accessible to all.

10. Responding to Concerns

If abuse is suspected or disclosed:

- Listen carefully without judgment

- Do not promise confidentiality—explain the need to report the concern
- Report the concern immediately to the DSO
- Record the disclosure in writing, using the individual's own words. The record book is kept in a locked cupboard and all bar staff are aware of the location.

11. Confidentiality and Record-Keeping

- All safeguarding concerns and disclosures are recorded accurately and stored securely
- Information is shared only on a need-to-know basis and in line with GDPR

12. Whistleblowing

Members are encouraged to raise concerns about poor practice or potential abuse. Concerns will be taken seriously, and individuals who raise concerns in good faith will not be penalized.

The DSO is aware of lines of communication and will take matters to the GSCP if appropriate. The address for this is: GSCP@gloucestershire.gov.uk

13. Review and Implementation

- This policy will be reviewed annually or following any safeguarding incident
- The DSO is responsible for ensuring its implementation across the club

Approved by: David Gee (Chairman of CSSC Management Committee)

Date: 01/12/2025

Next Review Date: 01/06/2026